

# Checklist for Developing an Emergency Evacuation Plan for a Tented Event

This checklist can help in developing your emergency evacuation plan.

## Prior to the Event

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### Designated Point Person(s)

Name \_\_\_\_\_ Cell Number \_\_\_\_\_

Name \_\_\_\_\_ Cell Number \_\_\_\_\_

**Emergency Conditions** to be aware of (check what may apply to your region/seasonality):

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Lightning      | <input type="checkbox"/> Heavy rainfall    | <input type="checkbox"/> Ice storm         |
| <input type="checkbox"/> Hail or sleet  | <input type="checkbox"/> Flash flooding    | <input type="checkbox"/> Fire or explosion |
| <input type="checkbox"/> Damaging winds | <input type="checkbox"/> Snow accumulation | <input type="checkbox"/> Gas leak          |
| <input type="checkbox"/> Earth movement | <input type="checkbox"/> _____             | <input type="checkbox"/> _____             |

### Emergency Evacuation Location

Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Location/address \_\_\_\_\_

Route to evacuation location \_\_\_\_\_

Confirmed the shelter will be open and available:  Yes  No

### Backup Method of Communication

PA  Cellphone  Walkie-talkie  Bullhorn  Other \_\_\_\_\_